



2022 Volunteer Opportunities

Team Captain

- Must complete training
- Go to office to pick up money/instructions before shift begins
- Arrive first at the venue and be sure it is set up as it should be, with all signs in place
- Greet and check-in volunteers on InitLive volunteer scheduling program.
- Communicate and coordinate with tech about film showing
- Setup scanner before each film block
- Greet filmmaker(s) and make them feel welcome
- Introduce sponsors, filmmakers & film, following script provided
- Moderate Q&A or panel
- Perform any responsibilities not covered by others

Ambassador

- Act as Ambassador prior to the festival at events like Art by the Falls and Sunday Farmer's Market.
- Promote the festival as well as recruit volunteers (hand out marketing materials, collect emails, etc.)

Cashier/Ticket Seller

- Must complete training to be familiar with Fest program, locations, events etc.
- Sell tickets and passes through Elevent Ticketing System
- Act as concierge answering festival questions (must be familiar with the program and venues)
- Shifts prior to the festival will also include answering phones

Venue Manager

- On the Tuesday of the festival, stop in the office and pick up all supplies for the venue
- On the first day using the venue (or maybe day before), set the following up: tables, signs, make sure all tech (laptops/scanners) are working and charged, chairs, programs, water, snacks for the week

Ticket Taker/Scanner

- Scan tickets and lanyards at the door

Greeter

- Greet guests as they arrive
- Direct ticket holders where to go
- Crowd control

Film Judge (Invitation Only)

- View and critique accepted films
- Vote on award winners

Film Tech/Projectionist

- MUST attend training session prior to Festival
- Setup and start the film
- Troubleshoot if something goes wrong

Phone Tech Support

- Answer questions regarding the streaming of online films
- Will be trained on how the online experience works