2023 Volunteer Opportunities

**Team Captain**
- Must complete training
- Go to office to pick up money/instructions before shift begins
- Arrive first at the venue and be sure it is set up as it should be, with all signs in place
- Greet and check-in volunteers on InitLive volunteer scheduling program.
- Communicate and coordinate with tech about film showing
- Setup scanner before each film block
- Greet filmmaker(s) and make them feel welcome
- Introduce sponsors, filmmakers & film, following script provided
- Moderate Q&A or panel
- Perform any responsibilities not covered by others

**Ambassador**
- Act as Ambassador prior to the festival at events like Sunday Farmer’s Market.
- Promote the festival as well as recruit volunteers (hand out marketing materials, collect emails, etc.)
- Provide Office support prior to the festival.

**Cashier/Ticket Seller**
- Must complete training to be familiar with Festival programs, locations, events etc.
- Sell tickets and passes through Eventive Ticketing System
- Act as concierge answering festival questions (must be familiar with the program and venues)
- Shifts prior to the festival will also include answering phones and office support

**Venue Assistants**
- Assist the Venue Manager with anything he may need.
- On the Tuesday of the festival- pick up all supplies for the venue
- Help set the following up: tables, signs, make sure all tech (laptops/scanners) are working and charged, chairs, programs, water, snacks for the week

**Ticket Taker/Scanner**
- Scan tickets and lanyards at the door

**Greeter**
- Greet guests as they arrive
- Direct ticket holders where to go
- Crowd control

**Film Judge (Invitation Only)**
- View and critique accepted films
- Vote on award winners

**Film Tech/Projectionist**
- MUST attend training session prior to Festival
- Run film program from software “Playback Pro”
- Use troubleshooting steps if something goes wrong

**Phone Tech Support**
- Answer questions regarding the streaming of online films
- Will be trained on how the online experience works